

Approved: February 20, 2019

**MINUTES OF THE REGULAR MEETING OF THE LIBRARY BOARD
HELD VIA TELECONFERENCE
AND AT LIBRARY HEADQUARTERS, BOARDROOM
1430 KLO ROAD, KELOWNA, BC
ON WEDNESDAY, OCTOBER 10, 2018**

"The purposes of this (Library Act) are...to encourage the extension and use of public library service throughout British Columbia...to enable the delivery of public service in British Columbia...to support improvements in Public Library service."

MEMBER PRESENT:

Pat Cochrane, Coldstream
Catherine Lord, Vernon

Thomas Konek, Westbank First Nation

MEMBERS ATTENDING VIA TELECONFERENCE

Linda Fisher, Armstrong
Tracy Gray, Kelowna
Sherry Philpott-Adhikary, Keremeos
Todd McKenzie, Lake Country
Nick Hodge, Lumby
Carol Youngberg, Osoyoos
Mario Vucinovic, Peachland
Rosemary Doughty, Princeton

Linda Nixon, Revelstoke
Tim Lavery, Salmon Arm
Andrew Casson, Spallumcheen
Bryden Winsby, West Kelowna
Hank Cameron, NORD
Karla Kozakevich, OSRD
Wayne Carson, CORD
Larry Morgan, CSRD

MEMBERS ABSENT:

Tundra Baird, Enderby
Caleb Moss, Golden
David Mattes, Oliver

Janna Simons, Sicamous
Erin Carlson, Summerland

STAFF PRESENT:

Don Nettleton, Chief Executive Officer
Monica Gaucher, Director of Public Services – North
Christine McPhee, Director of Public Services – South
Jeremy Sundin, Chief Financial Officer
Carla Phillips, Director of Human Resources
Michal Utko, Director of Marketing and Communications
Leah Samson, Administrative Services Manager/Recording Secretary

GUESTS:

Rose Jurkic, CUPE Representative

Richard Kicksee, PEA Representative

CALL TO ORDER

The meeting was called to order at 9:50 AM.

1. ADOPTION OF AGENDA

MOTION #1

*Moved by Hank Cameron, seconded by Linda Fisher,
THAT the agenda be adopted.*

CARRIED

2. ADOPTION OF PREVIOUS MINUTES – September 5, 2018

MOTION #2

*Moved by Carol Youngberg, seconded by Tom Konek,
THAT the minutes of the Regular Library Board Meeting held September 5, 2018 be
adopted.*

CARRIED

3. CFO REPORT – CFO Jeremy Sundin

- Financial Update: January 1, 2018 to August 31, 2018

Board members heard an update on the financial status of the Library to August 31, 2018. Jeremy Sundin concluded that results to August 31 are generally consistent with expectation and in-line with the budget, and there does not appear to be anything requiring Board attention at this time.

MOTION #3

*Moved by Bryden Winsby, seconded by Pat Cochrane,
THAT the Financial Report be received for information.*

Carried

4. HUMAN RESOURCES REPORT – Director of Human Resources, Carla Phillips

- Safety Updates

Board members heard a report on the pilot project for full time security presence at the downtown Kelowna and Vernon branches, and the positive impacts that have resulted from this including a substantial decrease in staff workloads and stress related to incidents, and a sense of increased pleasure and safety for both staff and public. Staff were asked to provide a follow up report on the impact the pilot project has had on public attendance at the branches.

A staff Safety Response Committee meeting will be held October 25 to determine what the ORL's position will be on hosting and usage of naloxone kits in the branches. Staff will report back at the next board meeting.

MOTION #4

*Moved by Tom Konek, seconded by Pat Cochrane,
THAT the Safety Update Report be received for information.*

CARRIED

5. CEO REPORT – Don Nettleton

Board members heard:

- That the official public grand opening of the new ORL branch on the University of British Columbia's Okanagan Campus will take place November 1;
- that the lease has been signed for a new Westside Learning Centre to be located on Westbank First Nation land. The new branch is expected to open early 2019. WFN Councillor Tom Konek and CORD Director Wayne Carson thanked staff and board members for their support of this project;
- that a joint partnership presentation took place at the September Union of BC Municipalities convention, which showcased new library technology and directions, aimed to lift the decade long freeze on provincial funding for BC public libraries;
- about the huge success of the system-wide Summer Reading Club program and the Maker Crew tour demonstration of 3-D printing and other technologies;
- a report of Don Nettleton's recent attendance at both the Association of BC Public Library Directors' meeting and the Canadian Urban Libraries Council meeting. He concluded that the ORL is on the right track for strategic planning even with limited resources.

(Councillor Todd McKenzie joined the meeting at 10:07 AM)

MOTION #5

*Moved by Tom Konek, seconded by Carol Youngberg,
THAT the CEO Report be received for information.
Carried.*

6. MEETING SCHEDULE – Year 2019

The May 15th Library Board meeting was moved to the 22nd, to avoid conflict with the Canadian Urban Libraries Council Meeting which is scheduled for May 13th to 15th.

MOTION #6

*Moved by Pat Cochrane, seconded by Tom Cochrane,
THAT the 2019 Board Meeting Schedule be approved as amended.
Carried*

The 2019 Regular Board Meeting dates are:

- o Wednesday February 20
- o Wednesday May 22
- o Wednesday, September 18
- o Wednesday, November 20

7. CHAIR REPORT – Catherine Lord

Councillor Lord reported that this is her last board meeting, as she will not be running in the upcoming municipal elections. She commented that it has been an honour to sit on the library board since 2012, and to be chair since 2014.

Highlights for her were the strategic planning and the Summerland branch project. She thanked the board and staff for their work over the years, and wished everyone the best in the future.

Don Nettleton thanked her for her leadership over the past five years.

A new board chair will be elected on February 20, 2019

- **Appoint Nominations Committee**

The following board members were appointed to the Committee:

- North Area: Pat Cochrane
- Central Area: Bryden Winsby
- South Area: Carol Youngberg

8. TRUSTEE REPORTS

Board members will sometimes report on branch visits or library related events in their community

Several outgoing members commented on their positive time being on the Library Board. Don Nettleton thanked the Board for their hard work and support.

9. NEW BUSINESS

None.

10. NEXT MEETING

Wednesday, February 20, 2019: AGM

11. ADJOURNMENT

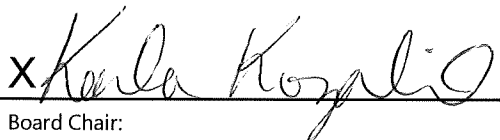
MOTION #7

Moved by Tom Konek, seconded by Pat Cochrane,

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 10:23 AM.

X 

Board Chair:

Approved and Signed: