

MINUTES

Approved: May 22, 2019

REGULAR MEETING OF THE LIBRARY BOARD
LIBRARY HEADQUARTERS, BOARDROOM
1430 KLO ROAD, KELOWNA, BC
WEDNESDAY, FEBRUARY 20, 2019
2:00 PM

“The purposes of this (Library Act) are...to encourage the extension and use of public library service throughout British Columbia...to enable the delivery of public service in British Columbia...to support improvements in Public Library service.”

IN ATTENDANCE

Linda Fisher, Armstrong
Pat Cochrane, Coldstream
Tundra Baird, Enderby
Charlie Hodge, Kelowna (Alt)
Sherry Philpott-Adhikary, Keremeos
Todd McKenzie, Lake Country
Lori Mindnich, Lumby
Aimee Grice, Oliver (Alt)
Brian Harvey, Osoyoos
Patrick Van Minsel, Peachland
Randy McLean, Princeton

Tim Lavery, Salmon Arm
Bob Evans, Sicamous
Andrew Casson, Spallumcheen
Erin Carlson, Summerland ^{Via Teleconference}
Dalvir Nahal, Vernon
Jason Friesen, West Kelowna
Wayne Carson, CORD
Jay Simpson, CSRD
Karla Kozakevich, OSRD
Thomas Konek, WFN

ABSENT

Caleb Moss, Golden
Amanda Shatzko, NORD

Steven Cross, Revelstoke

STAFF IN ATTENDANCE

Don Nettleton, Chief Executive Officer
Christine McPhee, Director of Public Services – South
Jeremy Sundin, Chief Financial Officer
Carla Phillips, Director of Human Resources (Recording Secretary)
Michal Utko, Director of Marketing and Communications

GUESTS IN ATTENDANCE

Rose Jurkic, CUPE President

James Laitinen, PEA President

CALL TO ORDER

The meeting was called to order at 2:00 PM.

Vice-Chair Karla Kozakevich presided over the meeting until the election of officers was complete.

1. AGENDA REVIEW

MOTION #1

*Moved by Tundra Baird, seconded by Aimee Grice,
THAT the Agenda be adopted.*

CARRIED

2. ADOPTION OF PREVIOUS MINUTES – October 20, 2018

MOTION #2

*Moved by Pat Cochrane, seconded by Tim Lavery,
THAT the minutes of the Regular Library Board Teleconference Meeting held
October 10, 2018 be adopted.*

CARRIED

3. ELECTION OF BOARD OFFICERS

3.1. Nominations Committee Report

3.2. Elections

Elections were held and the following Board Members were elected as officers by acclamation:

- Chair: Karla Kozakevich
- Vice-Chair: Dalvir Nahal
- Finance Chair: David Mattes
- Personnel Chair: Sherry Philpott-Adhikary
- Policy & Planning Chair: Tim Lavery

3.3. Discussion: Member Involvement in Committees

The Board Chair, in consultation with the Committee Chairs, will confirm membership in each of the Standing Committees.

4. BOARD APPOINTMENT OF BC LIBRARY TRUSTEES' ASSOCIATION (BCLTA) LIAISON

Board Policy states that the Board shall appoint, annually, a British Columbia Library Trustees' Association liaison from amongst its members. BCLTA relies on liaisons to distribute BCLTA information to Board members. The liaison also informs and educates Board members about BCLTA, its services and programs, and encourages discussion between the ORL Board and BCLTA on issues of mutual concern.

The Board reappointed Erin Carlson as BCLTA Liaison for a fourth term.

MOTION #3

*Moved by Wayne Carson, seconded by Charlie Hodge,
THAT the election of Officers and the BCLTA Liaison be approved.
CARRIED*

5. APPOINT SIGNING OFFICERS

MOTION #4

*Moved by Lori Mindnich, seconded by Sherry Philpott-Adhikary,
THAT the following positions be appointed as ORL signing officers for 2019:*

- Board Chair*
- Finance Committee Chair*
- CEO/Secretary to the Board*
- Chief Financial Officer*
- Director of Public Services, North*
- Director of Public Services, South*
- Director of Human Resources*

CARRIED

6. STAFF REPORTS

6.1. CFO REPORT – Jeremy Sundin

Financial Update: Statements and Report to November 30, 2018

Board members received an update on the financial status of the Library to November 20, 2018. Jeremy Sundin concluded that results are generally consistent with expectation and in-line with the budget, and there does not appear to be anything requiring Board attention at this time.

It was suggested by a board member that the Finance Committee report to the Board in the fall regarding the status of the Financial Allocation Model Analysis, which began in 2013.

MOTION #5

*Moved by Andrew Casson, seconded by Aimee Grice,
THAT the Financial Report be received for information.
CARRIED*

6.2. CEO REPORT – Don Nettleton

Board members heard that:

- a) New Westside Location grand opening will be February 23, 2019. The new learning lab is located at #216 – 525 Highway 97, West Kelowna. There will be demos of exciting new technology such as 3D printing, green screen, audio recording, as well as a magic show. Everyone is welcome to come and celebrate the opening of this new unique library location.
- b) Salmon Arm Branch Renovations are expected to complete within the next couple of weeks, which include:
 - new Quiet Study Room at the back of the library
 - new washrooms
 - relocation of the service desk to a more central space
 - the Young Adult room will become a meeting room
 - the Young Adult materials will relocate to a new space
 - fresh coat of paint throughout the library.

Patrons visiting the branch should expect an increased level of noise and construction related activity.

- c) ORL has applied for two Columbia Basin Trust Technology Grants for each of the Revelstoke and Golden branches. This would allow for a maker space in each location and possibly more space for the Revelstoke branch. If the grants are approved, Don Nettleton requested that the board support in principle, the use of ORL reserve funds to cover the library's portion of equipment and furnishings costs, which are estimated to be between \$30,000 - \$40,000.

MOTION #6

*Moved by Todd McKenzie, seconded by Tundra Baird,
THAT the Board support the Okanagan Regional Library applications
to the Columbia Basin Trust for community technology program grants
for Golden and Revelstoke, using funding from the ORL reserve
accounts to cover the ORL's 30% contribution to project costs.*

By Weighted Vote

Opposed: 0

CARRIED BY WEIGHTED VOTE

7. CHAIR AND TRUSTEE REPORTS

Board members provided the following reports about branch visits or other Library related events in their community:

- Tom Konek thanked those involved in the opening of the new Westside Learning Lab which is located on First Nations land.
- Erin Carlson reported that the annual conference of the BC Library Trustees' Association will be held in May. Don Nettleton advised that the ORL will fund up to three board members to attend the conference.

8. NEXT MEETING

Wednesday, May 22, 2019


9. ADJOURNMENT

MOTION #7

*Moved by Tom Konek, seconded by Todd McKenzie,
THAT the meeting be adjourned.*

CARRIED

The meeting adjourned at 2:45 PM.

X 

Board Chair: Karla Kozakevich

Approved & Signed: May 22, 2019