

MINUTES
LIBRARY BOARD MEETING
HELD VIRTUALLY VIA MICROSOFT TEAMS
WEDNESDAY, NOVEMBER 18, 2020

“The purposes of this (Library Act) are...to encourage the extension and use of public library service throughout British Columbia...to enable the delivery of public service in British Columbia...to support improvements in Public Library service.”

TRUSTEES IN ATTENDANCE:

Karla Kozakevich, OSRD, Board Chair
Linda Fisher, Armstrong
Pat Cochrane, Coldstream
Tundra Baird, Enderby
Loyal Wooldridge, Kelowna
Sherry Philpott-Adhikary, Keremeos
Todd McKenzie, Lake Country
Lori Mindnich, Lumby
David Mattes, Oliver
Brian Harvey, Osoyoos
Michael Brooks-Hill, Revelstoke

Tim Lavery, Salmon Arm
Bob Evans, Sicamous
Andrew Casson, Spallumcheen
Erin Carlson, Summerland
Kari Gares, Vernon
Jason Friesen, West Kelowna
Wayne Carson, CORD
Jay Simpson, CSRD
Amanda Shatzko, NORD
Caleb Moss, Golden
Christopher Derickson, WFN

TRUSTEES ABSENT:

Patrick Van Minsel, Peachland

George Elliott, Princeton

LIBRARY STAFF IN ATTENDANCE:

Don Nettleton, Chief Executive Officer
Christine McPhee, Director of Public Services South
Monica Gaucher, Director of Public Services North
Jeremy Sundin, Chief Financial Officer
Carla Phillips, Director of Human Resources
Jeff Campbell, Chief Technology Officer
Michal Utko, Director of Marketing and Communications
Leah Samson, Recording Secretary

GUESTS

Rose Jurkic, CUPE President

James Laitinen, PEA President

1. CALL TO ORDER / ESTABLISH QUORUM

Quorum was established. Chair Kozakevich called the meeting to order at 10:19 AM and introduced the guests.

2. ADOPTION OF THE AGENDA

MOTION 1

It was moved and seconded

THAT the Agenda be adopted as amended.

CARRIED

3. APPROVAL OF THE PREVIOUS MINUTES

MOTION 2

It was moved and seconded.

THAT the Minutes of the Board of Trustees Meeting held September 16, 2020, be approved.

CARRIED

4. FINANCE COMMITTEE REPORT – Chair David Mattes

a) CFO Financial Update Report to September 30, 2020 – Jeremy Sundin

The Board heard a report on the status of the ORL's finances to September 30, 2020. Although the COVID-19 pandemic has had an impact, the results are generally consistent with expectation and there does not appear to be anything that requires specific Board attention at this time.

MOTION 3

It was moved and seconded

THAT the CFO Financial Update Report to September 30, 2020 be received for information.

CARRIED

b) 2021 Budget

MOTION 4

It was moved and seconded

THAT the Board approve the Okanagan Regional Library 2021 Budget as recommended by the Board Finance Committee and presented on September 16, 2020, which includes a funding requirement of \$18,409,755 or +0.75%; AND THAT the Board approve the 2021 Library Levy Member Apportionment (Appendix 3 of the CFO's Report).

BY WEIGHTED VOTE

For: 392

Opposed: 0

CARRIED UNANIMOUSLY BY WEIGHTED VOTE

5. STAFF REPORTS

a) CEO Report – Don Nettleton

The Board heard a report on library activities, including that:

- 'Browse and Borrow' service continues in all locations except UBCO;
- The Westside Learning Lab has reopened;
- Some safety controlled in-person programming is being piloted, contingent on provincial health orders;

- For October, physical circulation was at 81% of previous year's figures, while e-material usage was higher than 2019;
- Masks are expected to be worn in all ORL facilities based on the guidance from the provincial health officer.

MOTION 5

It was moved and seconded

THAT the CEO Report be received for information.

CARRIED

6. BOARD CHAIR REPORT – Karla Kozakevich

Chair Kozakevich reported that:

- The Board and the Canadian Union of Public Employees CUPE ratified a Memorandum of Agreement for 2021 through to 2023;
- Appointments to the Nominations Committee are North: Lori Mindnich (Lumby), South: Brian Harvey (Osoyoos), Central: Loyal Wooldridge (Kelowna);
- She and Andrew Casson have both reached their eight-year limit serving on the library board, as per the Library Act.

7. BC LIBRARY TRUSTEES' ASSOCIATION (BCLTA) REPORT – Liaison Erin Carlson

Councillor Carlson suggested that Trustees consider attending a BCLTA orientation and training session in the new year. This will be brought forward to the February 17, 2021 Board Meeting for consideration. Councillor Carlson has completed her term on the BCLTA Board of Directors. The Library Board will appoint a new liaison at their February 2021 meeting.

8. TRUSTEE REPORTS

None

9. APPROVE 2021 MEETING SCHEDULE

MOTION 6

It was moved and seconded

THAT the 2021 Meeting Schedule be approved as presented.

CARRIED

10. NEXT MEETING

Wednesday February 17, 2021 (virtual)

11. ADJOURNMENT

MOTION 7

It was moved and seconded

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 10:45 AM.

Approved and Digitally Signed: February 17, 2021

Sherry Philpott-Adhikary

Sherry Philpott-Adhikary
Board Chair 2021