

MINUTES
LIBRARY BOARD MEETING
WEDNESDAY, FEBRUARY 17, 2021
HELD VIRTUALLY VIA MICROSOFT TEAMS

"The purposes of this (Library Act) are...to encourage the extension and use of public library service throughout British Columbia...to enable the delivery of public service in British Columbia...to support improvements in Public Library service."

TRUSTEES IN ATTENDANCE:

Linda Fisher, Armstrong	Michael Brooks-Hill, Revelstoke
Pat Cochrane, Coldstream	Louise Wallace Richmond, Salmon Arm
Tundra Baird, Enderby	Bob Evans, Sicamous
Caleb Moss, Golden	Todd York, Spallumcheen
Loyal Wooldridge, Kelowna	Erin Carlson, Summerland
Sherry Philpott-Adhikary, Keremeos	Kari Gares, Vernon
Todd McKenzie, Lake Country	Doug Findlater, West Kelowna
Lori Mindnich, Lumby	Wayne Carson, CORD
David Mattes, Oliver	Jay Simpson, CSRD
Brian Harvey, Osoyoos	Amanda Shatzko, NORD
Patrick Van Minsel, Peachland	Subrina Monteith, OSRD

TRUSTEES ABSENT:

Christopher Derickson, WFN	George Elliott, Princeton
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ADMINISTRATIVE STAFF IN ATTENDANCE:

Don Nettleton, Chief Executive Officer
Christine McPhee, Director of Public Services South
Monica Gaucher, Director of Public Services North
Jeff Campbell, Chief Technology Officer
Michal Utko, Director of Marketing and Communications
Leah Samson, Administrative Services Manager (Recording Secretary)

GUESTS IN ATTENDANCE:

Rose Jurkic, C.U.P.E. President
Ashley Machum, P.E.A. President
Babs Kelly, BCLTA Director for Learning & Development

1. CALL TO ORDER / INTRODUCE GUESTS AND NEW TRUSTEES

Outgoing Vice-Chair Sherry Philpott-Adhikary presided over the meeting until the election of officers. She called the meeting to order at 9:59 AM and introduced the guests and trustees new to the Board.

2. ADOPTION OF THE AGENDA

MOTION 1

It was moved and seconded
THAT the Agenda be adopted.
CARRIED

3. ADOPTION OF THE PREVIOUS MINUTES

MOTION 2

It was moved and seconded

THAT the Minutes of the Regular Library Board Meeting held November 18, 2020 be approved.

CARRIED

4. ANNUAL ELECTIONS AND APPOINTMENTS

4.1. Board Nominations Committee Report 2021

Trustee Brian Harvey presented the Nominations Committee Report.

MOTION 3

It was moved and seconded

THAT the Nominations Committee Report be received for information.

CARRIED

4.2. Election of Board Chair and Board Vice Chair

Library Act Part 3 Section 19 (1)

The library board must elect a chair and a vice chair at the first meeting in each year.

CEO Don Nettleton presided over the election of the Board Chair.

a) Library Board Chair:

Keremeos Trustee Sherry Philpott-Adhikary was elected by acclamation for a first term.

Newly elected Chair Philpott-Adhikary resumed chairing the meeting.

b) Library Board Vice Chair:

West Kelowna Trustee Doug Findlater was elected by acclamation for a first term.

4.3. Elect Board Officers

Policy Section II: Board Organization and Structure

Standing Committees

Standing Committees are the Policy and Planning Committee, the Finance Committee, and the Personnel Committee. Chairs of all Standing Committees are elected from amongst all members for a one-year term, at the first meeting of each year.

a) Finance Committee Chair

Oliver Trustee David Mattes was elected by acclamation for another term.

b) Policy and Planning Committee Chair

Kelowna Trustee Loyal Wooldridge was elected by acclamation for a first term.

c) Personnel Committee Chair

RDOS Trustee Subrina Monteith was elected by acclamation for a first term.

Board Chair Philpott-Adhikary will consult with each Committee Chair to appoint membership.

4.4. Appoint BC Library Trustees' Association Liaison

Policy Section II: Board Organization and Structure

"The Board shall appoint, annually, a British Columbia Library Trustees' Association liaison, from amongst its members. BCLTA relies on liaisons to distribute BCLTA information to Board members. The liaison also informs and educates Board members about BCLTA, its services and programs, and encourages discussion between the ORL Board and BCLTA on issues of mutual concern."

OSRD Trustee Subrina Monteith was appointed BCLTA Liaison for a first term. The Board thanked Erin Carlson for her years of service.

4.5. Appoint Signing Officers

Policy Section II: Board Organization and Structure

"Signing officers shall include the Secretary, plus the Chair or presiding officer at the meeting (usually the Vice-Chair).... the signing officers shall include one of the Secretary to the Board, the Chief Financial Officer, the Directors of Public Services, the Director of Human Resources together with one of the Finance Committee Chair and the Board Chair."

MOTION 4

It was moved and seconded

THAT the following positions be appointed as ORL signing officers for 2021:

- a) **Board Chair**
- b) **Finance Committee Chair**
- c) **CEO/Secretary to the Board**
- d) **Chief Financial Officer**
- e) **Director of Public Services, North**
- f) **Director of Public Services, South**
- g) **Director of Human Resources**

CARRIED

5. STAFF REPORTS

a) **Public Services Report – Christine McPhee, Director of Public Services South**

The Board heard a report on ORL's public services, including that:

- the ORL is currently offering browse and borrow service
- circulation of physical items is back up to at 90% of pre-Covid levels
- e-book circulation continues to increase
- Summer Reading Club activities will be primarily virtual
- senior staff are closely monitoring public health updates to determine service delivery, which may include increased seating in some branches once risk assessments are complete and may include limited in-person programming based on public health orders.

MOTION 5

It was moved and seconded

THAT the Public Services Report be received for information.

CARRIED

b) CEO Report – Don Nettleton

The Board heard a report from CEO Don Nettleton, which highlighted a Peer Navigation Pilot Project and included a recommendation to postpone the Strategic Plan due to impacts from the ongoing pandemic.

MOTION 6

It was moved and seconded

THAT the CEO Report be received for information.

CARRIED

6. BC LIBRARY TRUSTEES' ASSOCIATION (BCLTA) REPORT

The Board heard a presentation from Babs Kelly, BCLTA Director for Learning & Development. Board members will be asked to complete a workshop survey regarding further ORL Board development.

MOTION 7

It was moved and seconded

THAT the BCLTA Report be received for information.

CARRIED

7. CORRESPONDENCE

7.1. Submission Form from Frances Trowsse

Discussion was held around the ORL's policies on social issues.

MOTION 8

It was moved and seconded

THAT the matter of ORL policy on social issues be referred to the Policy and Planning Committee, with input from the professional librarians, to bring back recommendations to the Board.

CARRIED

Staff were directed to draft a response to Frances Trowsse.

8. BOARD CHAIR REPORT

No report.

9. TRUSTEE REPORTS AND OPPORTUNITY FOR NEW TRUSTEES TO INTRODUCE THEMSELVES

The new Trustees introduced themselves:

- Louise Wallace Richmond, Salmon Arm
- Todd York, Spallumcheen
- Doug Findlater, West Kelowna
- Subrina Monteith, OSRD

10. NEXT MEETING – Wednesday, May 19, 2021

11. ADJOURNMENT

MOTION 9

It was moved and seconded

THAT the meeting be adjourned. CARRIED

The meeting was adjourned at 11:12 AM.

Approved and signed: May 19, 2021

A handwritten signature in black ink that reads "Sherry Philpott-Adhikary". The signature is written in a cursive style and is positioned over a light gray rectangular background.

Library Board Chair Sherry Philpott-Adhikary